

**HARMAR TOWNSHIP
BOARD OF SUPERVISORS
2015 ORGANIZATION MEETING
MONDAY, January 5, 2015
HARMAR TOWNSHIP MUNICIPAL BUILDING**

PRESENT

Patricia Janoski	Chairperson
Kimberly Toney	Vice Chairperson
Linda Slomer	Supervisor
Jerry Chalmers	Supervisor
Bob Exler	Supervisor – via telephone speaker phone
Dr. Donna Piper	Secretary/Treasurer
Charles Means	Solicitor

The Chair called the meeting to Order at 7:05 p.m. The Pledge of Allegiance was recited.

The Chair asked for Public Comments.

Thelma Jewart of Harmar Township asked that the names citizens being considered for various boards and committees be recited. The Chair stated the information as follows:

Chair of Vacancy Board – Barbara Noll
Zoning Hearing Board – Frank Rubin and Thelma Jewart
Uniform Construction Code Board of Appeals – James Slomer
Harmar Water Authority Board – John Colpo, Sr. and Robert Seibert

There being no further Public Comments, the Chair called for a motion to appoint a **Temporary Chairperson**. Mr. Chalmers made a motion to appoint Ms. Slomer. Motion second by Ms. Toney. Roll Call: Unanimous. The motion carried unanimously.

Ms. Slomer, as the Temporary Chairperson, called for a motion to appoint a **Temporary Secretary**. Ms. Toney made a motion to appoint Mr. Chalmers. Motion second by Ms. Slomer. The motion carried unanimously.

The Temporary Chairperson called for a motion to appoint the **2015 Board Chairperson**. Mr. Chalmers made a motion to appoint Ms. Janoski. Motion second by Ms. Slomer. The motion carried unanimously.

Ms. Janoski made a motion to appoint Ms. Toney as the **2015 Board Vice Chairperson**. Mr. Chalmers provided the second. The motion carried unanimously.

The Chair called for a motion to appoint a **Secretary/Treasurer**. Ms. Slomer made the motion to appoint Donna Piper. Mr. Chalmers provided the second. The motion carried unanimously.

The Chair called for a motion to **establish the Secretary/Treasurer bond** by Resolution in the amount of \$700,000. Ms. Slomer made the motion. Ms. Toney provided the second. The motion carried unanimously.

The Chair called for a motion to **establish the Tax Collector bond** for 2015 by Resolution in the amount of \$700,000. Mr. Chalmers made the motion. Ms. Toney provided the second. The motion carried unanimously.

The Chair called for a motion to appoint a **Chief of Police** for 2015 at the rate of compensation as established by the employment agreement and in the 2015 General Fund as adopted by the Board of Supervisors. Ms. Toney made the motion. Mr. Chalmers provided the second. The motion was carried unanimously.

The Chair called for a motion to **retain the administrative employees** to include the rate of compensation as established by the Board as provided for in the 2015 General Fund Budget for the hours of 8:30-4:30 (a 35 hour work week and a one hour per day paid lunch) as follows: Ms. Conte as Office Assistant and Ms. Crump as Bookkeeper. Mr. Chalmers made the motion. Ms. Toney provided the second. The motion carried unanimously.

The Chair called for a motion to **retain the 2 part-time school crossing guards** for 2015 based upon the terms and conditions of employment and the rate of compensation as established by the Board of Supervisors as provided in the 2015 General Fund Budget, and the work schedule and employment period as established by the Allegheny Valley School District calendar. Ms. Toney made the motion. Ms. Slomer provided the second. Ms. Janoski provided information as to the necessity of 2 crossing guards as located at their area(s) of student assistance. The motion carried unanimously.

The Chair called for a motion to appoint the **Supervisors as Roadmasters** for 2015 to include a recommendation to the Board of Auditors to establish a zero rate of compensation and to establish the terms and conditions of employment. Ms. Slomer made the motion. Mr. Chalmers provided the second. The motion was carried unanimously.

The Chair called for a motion to reappoint **Charles Means of Goehring, Rutter & Boehm as Solicitor/Firm as Township Solicitor** for 2015 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Mr. Chalmers made the motion. Ms. Toney provided the second. The motion carried unanimously.

The Chair made the motion to reappoint **Rhoades & Owen, LLC as Special Counsel (as needed) for Pension related matters** in 2015 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Ms. Slomer provided the second. The motion was carried unanimously.

The Chair made the motion to reappoint **Campbell, Durrant, Beatty, Palumbo & Miller as Special Counsel (as needed) for labor related matters** in 2015 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Ms. Toney provided the second. The motion was carried unanimously.

The Chair called for a motion to reappoint **Senate Engineering as the Municipal Engineer** for 2015 with the motion to include a monthly retained fee of \$50 and fees for services as outlined in

the Schedule of Unit Rate for Basic Services and Unit Rates for Additional Services. Ms. Toney made the motion. Mr. Chalmers provided the second and the motion was carried unanimously.

The Chair called for a motion to reappoint **Stephen Yakopec as Solicitor to represent the Planning Commission, Zoning Hearing Board, and the uniform Construction Code Appeals Board** for 2015 and to include the rate of compensation and terms and conditions of the appointment to be stated in the letter requesting reappointment. Mr. Chalmers made the motion. Ms. Slomer provided the second and the motion was carried unanimously.

Ms. Janoski made a motion to appoint **First Commonwealth Bank as the 2015 Depository** with stipulation that the Board may change depositories in the best interest of the Township at any time during the year. Mr. Chalmers provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint a **Chairperson for the Vacancy Board**. Ms. Toney made the motion to appoint Barbara Noll. Ms. Slomer provided the second. Mr. Exler commented that a Township Auditor cannot hold both seats. Mrs. Noll, present in the audience, stated she would resign as an Auditor. The motion carried with a “no” vote from Mr. Exler.

The Chair called for a motion to appoint **members to the Zoning Hearing Board**. Mr. Chalmers made a motion to reappoint Frank Rubin to a three year term to expire on January 1, 2018 and Thelma Jewart to fill the term of Suzanne Warden for one year to expire on January 1, 2016. Ms. Toney provided the second. The motion carried unanimously.

The Chair called for a motion to appoint one member to a 3 year term on the **Uniform Construction Code Appeals Board** to expire on June 30, 2017. Ms. Toney made the motion to appoint James Slomer. Mr. Chalmers provided the second. The motion carried unanimously.

The Chair called for a motion to appoint one member to a 5 year term on the **Harmer Water Authority Board** to expire on December 31, 2019. Ms. Toney made a motion to appoint John Colpo, Sr. Mr. Chalmers provided the second. The motion carried with a “no” vote from Mr. Exler and Ms. Janoski.

Ms. Janoski made a motion to appoint **Jordan Tax Services as the delinquent real estate tax collector** for 2015 to include a rate of compensation of five percent (5%) of delinquent collections and ten percent (10%) for lien collections, plus costs for filing municipal liens. Mr. Chalmers provided the second. The motion carried unanimously.

The Chair called for a motion to appoint **Jordan Tax Services as the delinquent sewage collection agency** for 2015 to include a rate of compensation of five percent (5%) of delinquent collections and ten percent (10%) for lien collections, plus costs for filing municipal liens. Mr. Chalmers made the motion and Ms. Toney provided the second. The motion carried unanimously.

The Chair called for a motion to **set the Township’s Meeting Dates for 2015** as follows: the Township Board of Supervisors on the 3rd Thursday of each month to commence at 7:00 p.m.

and authorize to advertise the 2015 meeting schedule for all Boards to commence at 7:00 p.m. to include: Planning Commission on the 2nd Wednesday of each month (as needed), Zoning Hearing Board (as advertised as needed), and Uniform Construction Code Appeals Board (as advertised as needed), and the 2016 Budget Preparation Meetings (to be announced and advertised at a later date). Ms. Slomer made the motion and Mr. Chalmers provided the second. The motion carried unanimously.

Ms. Janoski made a motion to **authorize the Secretary/Treasurer to pay invoices** for all funds between meetings in reference to due dates and/or discounts that may be offered on an invoice paid prior to a certain date. Ms. Slomer provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint a **Board member to represent the Township at ACATO meetings**. Ms. Toney made the motion to appoint Pat Janoski. Mr. Chalmers provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint a **Board member to represent the Township at AVNCOG meetings**. Ms. Toney made the motion to appoint Bob Exler. Mr. Chalmers provided the second and the motion was carried unanimously.

The Chair tabled the discussion to appoint a **PSATS Delegate**.

The Chair called for a motion to appoint 2 Board members to the **Road Committee**. Mr. Chalmers made a motion to keep the Road Committee the same as in 2014 with himself and Ms. Toney. Ms. Toney provided the second. The motion was carried unanimously.

Ms. Janoski made a motion to keep the **Police Committee** the same as in 2014 with herself and Mr. Exler. Ms. Slomer provided the second. The motion was carried unanimously.

There being no further business before the Board, the Chair called for Board Comments. Ms. Slomer suggested that the Board implement a Personnel Committee.

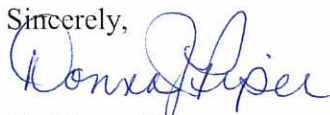
Ms. Toney made a motion to implement a **Personnel Committee** in 2015. Mr. Chalmers provided the second.

Ms. Toney made a motion to appoint Ms. Slomer and Ms. Janoski to the **Personnel Committee**. Mr. Chalmers provided the second. The motion was carried unanimously.

Ms. Toney commented on the Resolution to amend the fee schedule that was passed during the December Regular Business Meeting and suggested that the fee schedule be sent to all those who are to receive the updates such as the Codes/Zoning Officer and the Township Engineer.

There be no further comments from the Board, The Chair adjourned the meeting at 7:45.

Sincerely,



Dr. Donna Piper
Secretary/Treasurer